3 Decks.

IRON OR STEEL STEAMER.

Received at London Office FRI. SEP 14 1900

State if Report is also sent on the Machinery of the Vessel Yes

Date of completion of report 13th September 1900 Port of WEST HARTLEPOOL No. 11282.

Survey held at West Hartlepool. Date, First Survey 18th December 1899 Last Survey 11th September 1900.

On the Screw Steamer "MARINA" Rig Schooner

THREE DECKED VESSEL.

CLASS +100A1

TONNAGE under Tonnage Deck	4918.16
Do. between Tonnage Dk. and 3rd and 4th Dk.	—
Total under Upper Dk.	—
Do. of Poop	79.27
Do. of Bridge House	—
Do. of Forecastle	66.54
Do. of Houses on Dk.	106.10
Do. of excess of Hatchways	—
Do. above Crown of Engine Room	33.49
Gross Tonnage	5203.56
Less Crew Space	155.64
Less above Crown of Engine Room	33.49
DEDUCTIONS FOR FEES..	5014.43
Engine Room	1665.14
Navigation Spaces	61.07
Register Tonnage	3321.71
Cubic Contents Out on Beam	

	FEET.
Half Breadth (moulded)	25.87
Depth from upper part of Keel to top of Upper Deck Beams (with the normal round up of beam)	33.21
Girth of Half Midship Frame (as per Rule)	54.33
	113.41
deduct 7 feet	106.41
1st Number	106.41
Length on deck from after part of stem to fore part of stern post	398.08
2nd Number	42360
Proportions—Breadth to Length	7.69
Depth to Length—Upper Deck to top of Keel	11.99
Main Deck ditto	15.76

Master David Taylor.

Year of appointment (1) As Master in service of owner of present vessel 1896 (2) As Master of this vessel 1900

Built at West Hartlepool

When built 1899-1900 Launched 29th May 1900.

By whom built Messrs Furness Withy & Co.

Owners Messrs Donaldson Bros.

Managers —

(Where necessary to be entered in Reg. Book.)

Residence 53 Bothwell Street Glasgow

Port belonging to Glasgow.

Destined Voyage Glasgow to load If Surveyed while Building, Afloat, or in Dry Dock —

	Feet.	Inches.		Feet.	Inches.		Feet.	Inches.	
LENGTH on Deck per Rule	398	1	BREADTH—Moulded	51	9	DEPTH, ACTUAL—Top of Floors to top of Upper Dk. Beams	29	4½	No. of Decks with flat laid Two
						Do. do. do. do. Main Dk. Beams	21	5	No. of Tiers of Beams Three

Dimensions of Ship per Register, Length 400.0 breadth 52.0 depth 29.2. Moulded depth, ft. 32 ins. 1½ To Upper Dk. Round of Upper Dk. Beam, Actual 73 ins.

FRAMING.	Inches in Ship	Inches in Ship.	16ths or 20ths in Ship.	Inches per Rule Or as	Inches per Rule Approved	16ths or 20ths per Rule
FRAME, Angles, or T, L, or [Bars for ⅜ length amidships	7½	3½	13	7½	3½	13
do. for ½ at each end			12			12
do. in way of Double Bottoms at Solid Floors	Floors		planed			
do. do. at intermdt. Blts.	—	—	—	—	—	—
Distance of Frames from moulding edge to moulding edge, all fore and aft	25			25		
REVERSED FRAME, Angles	Bulb angle frames					
DEEP FRAMING, depth of girder	—	—	—	—	—	—
FLOORS, depth and thickness of Plate at middline for ⅜ length amidships						
do. in way of Engines and Boilers						
do. thickness at the ends of vessel						
do. depth at ¼ the half breadth, as per Rule						
do. height extended at the Bilges						
DOORS & BRACKETS in Cell Dble Bottoms	46		10-9	46		10-9
do. do. Distance apart	25			25		
CENTRE GIRDER, in Double bottom, depth and thickness	46		12	46		12
do. do. Angles, Top	4	4	10	4	4	10
do. do. do. Bottom	6½	4½	11	6½	4½	11
SIDE GIRDERS, number on each side & thickness	Two		9			9
do. do. Angles	Flanged Cot & bottom					
MARGIN PLATE, depth (exclusive of flange) and thickness	35		10	35		10
do. do. Angles to Outside Plating	4	4	10	4	4	10
INNER BOTTOM PLATING, breadth and thickness of Middle Line Strake	60		10	60		10
do. do. do. in Engine and Boiler space		E 6/16	6/16			6/16
do. do. do. Remainder in Holds		B 9/16	9/16			9/16
BEAMS, Upper Deck, Single Angle, Bulb Angle, Plate or Tee Bulb	9	3	12	9	3	12
do. do. Angles on upper edge						
do. do. Average space	25			25		
BEAMS, Middle Deck, Single Angle, Bulb Angle, Plate or Tee Bulb	9	3	13	9	3	13
do. do. Angles on upper edge						
do. do. Average space	25			25		
BEAMS, Lower Deck, Single Angle, Bulb Angle, Plate or Tee Bulb	12		11	12		11
do. do. Angles on upper edge						
do. do. Average space	50			50		
BEAMS, Hold, or Orlop, Plate or Tee Bulb						
do. do. Angles on upper edge						
do. do. Average space						
BEAMS, Poop Deck, Angle, Bulb Angle, Plate or Tee Bulb	7	3	9	7	3	9
do. do. Angles on upper edge						
do. do. Average space	25			25		
BEAMS, Bridge Deck, Angle, Bulb Angle, Plate or Tee Bulb						
do. do. Angles on upper edge						
do. do. Average space						
BEAMS, Forecastle Deck, Angle, Bulb Angle, Plate or Tee Bulb						
do. do. Angles on upper edge						
do. do. Average space						
PILLARS, 'Tween Deck, size and spacing	50	3	3½	3	3½	50
do. do. Hold do. do.	"	4		4		"
do. do. Quarter 'tween Dks., do. do.	100	3	3½	3	3½	100
do. do. in Hold do. do.	100	4		4		"
WEB-FRAMES, in Fore Body, No. and spacing						
do. do. do. brdth. & thickness						
do. do. do. No. of Side Stringers						
WEB-FRAMES, In E. & B. Space, No. & spacing	Two on each side					
do. do. do. brdth. & thickness	18		10	18		10
WEB-FRAMES, in After Body, No. and spacing						
do. do. do. brdth. & thickness						
do. do. do. No. of Side Stringers						
do. Size of Angles or Tee Bars to Web-Frames						
BRACKET-PLATES to Stringers between Web-Frames, depth and thickness						

FORGINGS or CASTINGS.	Inches in Ship.	Inches per Rule. Or as Approved.
KEEL, Bar or Side Plates, depth and thickness		
STEM, moulding and thickness	11½ x 3⅜	11½ x 3⅜
STERN-POST for Rudder do. do.	11½ x 7½	11½ x 7½
do. for Propeller	11½ x 7½	11½ x 7½
MAIN PIECE of Rudder, diameter at head	10	10
do. do. do. at heel	Rudder 5	5

RUDDER, how constructed Cast Steel framed, plated

Can the Rudder be unshipped afloat? Yes.

KEELSONS & STRINGERS.	Inches in Ship.	Inches in Ship.	16ths or 20ths in Ship.	Inches per Rule Or as	Inches per Rule Approved	16ths or 20ths per Rule
CENTRE LINE KEELSON, Vertical Plate above floors, Through Plate, or Intercostal Plate						
do. do. Rider Plate						
do. do. Bulb Plate to Intercostal Keelson						
do. do. Horizontal Plates on Floors						
do. do. Angles						
SIDE KEELSON, Angles	Cellular double					
do. do. Bulb or Plate above floors, for lng.						
do. do. Intercostal Plate, for length	bottom all fore & aft					
do. do. Attached to outside Plating with Angle						
BILGE KEELSON, Angles						
do. do. Bulb or Plate above floors, for lng.						
do. do. Intercostal Plate for length						
do. do. Attached to outside Plating with Angle						
BILGE STRINGER, Bulb Angles	9	3	11	9	3	11
do. do. Bulb Plate for length						
do. do. Intercostal Plate for whole length	16½		10	16½		10
do. do. Attached to outside Plating with Angle	3½	3½	10	3½	3½	10
SIDE STRINGER, Bulb Angles	9	3	11	9	3	11
do. do. Bulb or Intercostal Plate, for whole lng.	16½		10	16½		10
do. do. Attached to outside plating with Angle	3½	3½	10	3½	3½	10
Upper Deck Stringer Plates, br'dth & thickness	62		11	62		11
do. do. Angle on ditto	4 . 4		9	4 . 4		9
do. do. Tie Plates fore and aft, outside Hatchways	increased			2/20		
do. do. Deck.* Iron or Steel, for whole lng.			7-6			7-6
do. do. Wood Deck. Material & thickness						
Middle Deck Stringer Plate, br'dth & thickness	62		11	62		11
do. do. Angles on ditto, No. 2	4 . 4		9	4 . 4		9
do. do. Tie Plates outside Hatchways	increased			2/20		
do. do. Diagonal Tie Plates or Bars, No. of pcs.						
do. do. Deck.* Iron or Steel, for whole lng.			7-6			7-6
do. do. Wood Deck. Material & thickness						
Lower Deck Stringer Plate, br'dth & thickness	54		10	54		10
do. do. Angles on ditto, No. 2	4 . 4		9	4 . 4		9
do. do. Tie Plates, outside Hatchways						
do. do. Deck.* Material and thickness						
Hold, or Orlop Stringer Plate, br'dth & thick's						
do. do. Angles on ditto, No.						
do. do. Tie Plates outside Hatchways						
do. do. Deck. Material and thickness						
Sheer Poop Deck Stringer Plate, breadth & thickness	60		10	60		10
do. do. Angle on ditto	3½ . 3½		10	3½ . 3½		10
do. do. Tie Plates						
do. do. Deck. Material and thickness Steel			7-6			7-6
Bridge Deck Stringer Plate, br'dth & thickness						
do. do. Angle on ditto						
do. do. Tie Plates						
do. do. Deck. Material and thickness						
Forecastle Deck Stringer Plate, br'dth & th'kness						
do. do. Angle on ditto						
do. do. Tie Plates						
do. do. Deck. Material and thickness						

* If Iron or Steel Deck, state if whole or part, and if Wood Deck is laid thereon.

BULKHEADS.	Number. In Vessel.	Number. Per Rule.	Thickness.	STIFFENERS. Horizontal. Size.	Horizontal. Spacing	Vertical. Size.	Vertical. Spacing	Single or Double Frames.	Height up.
			16ths or 20ths	Inches.	Inches.	Inches.	Inches.		
W. T. BULKHEADS	7	6	8-7	7½ x 3	12/20 18	4 x 4	shad bore		Up. dk. 1st M. dk.
PARTITION "									
LONGITUDINAL "									

Are the outside Plates doubled two spaces of Frames in length? Yes diamond liners

Are the Bulkheads and Watertight Doors in efficient working order? Yes

Form No. 1B. 9-96

Lloyd's Register Foundation
HDC390-0002(1/2)

FRI. SEP 14 1900

PLATING.

STRAKES.	AS IN SHIP. Amidship. Breadth.	Amidship. Thickness.	Forward. Thickness.	Aft. Thickness.	PER RULE OR AS APPROVED. Amidship. Breadth.	Amidship. Thickness.
	Inches.	100ths	100ths	100ths	Inches.	100ths
Flat Plate Keel (If Bar Keel, state Rivetting)						
Garboard or A Strake	48	20	14	14	48	20
Sunk B "	51	15	13	13	52	15
Sunk thickness in way of Double Bottom. C "		12	10	10		12
D "		12	10	10		12
E "		12	10	10		12
F "		13	10	10		13
G "		13	10	10		13
H "		13	10	10		13
J "		13	10	10		13
K "		13	10	10		13
L "		13	10	10		13
M "		13	10	10		13
N "		13	10	10		13
O "		13	10	10		13
P "		13	10	10		13
Sheer & QR "	44	13	10	10	44	13
Sheer deck in dry S "		9	7	7		9
T "		11	8	8		11
Doublers of Flat Plate Keel						
Keel and thickness of Bilges						
thickness of Sheerstrakes						
thickness of Strake below						
Roof Sides						
Bilge Sides						
Reduced Sides						

Write Sheer Strake opposite its corresponding letter.

RIVETING.

EDGES. Single or Double	Breadth of Laps. Inches.	Rivets. Diam. Inches.	Rivets. Spacing centres or Pr. nor. Inches.	BUTTS. Double or Treble and its what Length.	Rivets. Diam. Inches.	Rivets. Spacing centres or Pr. nor. Inches.	Straps. Breadth. Inches.	Straps. Thickness. 100ths	If Lapped. Breadth. Inches.	If Lapped. For what Length. Feet.
Double	6	1	1/4	Treble	1	3 5/8	19	14+13	-	-
"	5 1/4	7/8	3 4/7	"	1	"	-	-	10 1/2	Whole
"	"	"	"	"	7/8	3 5/8	-	-	9	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	"	"	-	-	"	"
"	"	"	"	"	3/4	2 5/8	-	-	7 1/2	"
"	"	"	"	"	7/8	3 5/8	-	-	9	"

Manufacturer's name or trade mark of the Iron or Steel (state process of manufacture of Steel) used for Frames, Floors, Beams, Keelsons, Tie and Stringer Plates, Plating, &c.? Bolckow Vaughan & Co., Dorman Long & Co., Workington Iron & Steel Co., S. Durham Iron & Steel Co., Consett Iron Co., Palmers Co., Colville, Iron: Hill & Co.

Has the Steel been tested as required by the Rules? Yes.

Upper Deck Stringer Plate (Butts, ~~treble~~, riveted for Sand: half length amidship. Straps, ~~single, double or~~ overlapped for whole length ~~amidship~~.

Middle Deck Stringer Plate (Butts, treble riveted for whole length amidship. Straps, ~~single, double or~~ overlapped for whole length ~~amidship~~.

Butts of Bilge & Side Stringers ~~and Tie Plates~~, treble or double riveted? Treble

Inner Bottom Plating, riveting of **Edges** Edges worked Butts, Double

Centre Girder Butts, Treble riveted **~~Keelson Butts~~**, ~~riveted~~.

Frames, riveted through Plates with 7/8 in. Rivets, about 6 apart.

Rivets, state whether Iron or Steel Iron

FRAMES extend in one length from tank side to gunwale, floors flanged in double bottom.

REVERSED FRAMES on floors ~~and frames extend from~~ are double in double bottom in engine Boiler space, built angle framing above tank sides, floors flanged at top in tanks in holds.

MASTS, SPARS, &c.

	Material.	Total Length.	Diameter and Thickness. At Partners.	Heel.	Hounds.	Head.	No. of Plates in round.	Angles. Number.	Angles. Size.	Riveting. Seams.	Riveting. Butts.
Lower Masts. Fore	Steel	80-0	17 1/2 x 5/8	19 x 1/2	-	21 x 1/2	Two	-	-	Single	Treble
Main	"	81-4	"	"	-	"	"	-	-	"	"
~~Mizzen~~											

~~Bowsprit~~

Topmasts, ~~Yards and Remainder of Spars~~ of Oregon Pine

Rigging, Material and Size, **Shrouds** Galvanized Iron Ones 4". **Stays** G.I. Wire 4 1/2"

Sails, One Suit of fore & aft Sails, and the following Spare sails

EQUIPMENT No. 50794 LETTER Z. ANCHORS.

Number of Certificate.	Anchors.	Weight, Ex. Stock. Cwts.	qrs.	lbs.	Weight of Stock. Cwts.	qrs.	lbs.	Test, per Certificate. Tons.	cwts.	qrs.	lbs.	Weight required by Table 22. Cwts.	qrs.	lbs.	Description of Anchor.	Makers.	Where and when tested and Superintendent.
37709	1st Bower	63	1	0	-	-	-	51	2	2	0	63	2	0	Reliance Patent	W. & R. Bryce & Co.	19.12.00
37757	2nd "	62	3	0	-	-	-	49	17	2	0	58 3/4	3 2	0	" "	"	22.12.00
37664	3rd "	54	0	0	-	-	-	44	15	0	0	54	0	0	" "	"	12.12.00 Sunderland
	4th "	-	-	-	-	-	-	-	-	-	-	-	-	-			H.T. Welford
	Collective weight	182	0	0								181	0	0			
38152	Stream	15	1	14	4	0	14	16	16	2	7	15	1	0	Common		22.2.00
42530	Kedge	7	2	0	1	3	21	9	13	3	0	7	2	0	"		25.8.99 Rotherham & Co.

Keep Cask certificates and attach for cask steel heads.

If Patent state name of Patentee. & Stockless, state Admiralty Pattern.

CHAIN CABLES.

Number of Certificate.	Fathoms.	Size.	Test per Certificate. Tons.	Weight of Chain Cable Supplied.	Weight of Chain Cable Per Table 22.	Fathoms and Size per Table 22.	Description.	Makers of Cables.	When and where tested, and Superintendents.
15068	135	2 1/8	127 1/2	345-3-8	682-1-0	270-2 1/8	Stud	J. P. Jones	6.3.00 Sunderland
15070	60	"	"	155-3-7				"	19.3.00 H.T. Welford
25974	30	"	"	77-2-2					28.3.00 Rotherham
20141	45	"	"	115-3-25					29.3.00 Tyzack, C.S. Penn
Stream (Cable)	15	1 1/4	30	38-2-0	38-2-0	15-1 1/4			
Steel Wire	90	4 1/2	47	695-0-0	-	90-4 1/2	S.W.	Sunderland Cert.d coiled	21.6.00.

HAWSERS AND WARPS.

Material	Fathoms.	Size.	Breaking Test of Steel Wire Towline.	Fathoms and Size per Table 22.
TOWLINE	120	5"	59	120-5"
HAWSER (2)	90	2 3/4	15 1/2	150-8"
WARP (2)	90	2 1/2	12 1/2	180-7"
	100	7"	1 1/2 tons	-
	450	6"	5 tons	-

Boats Four life boats and two others

Pumps, Number One manual hand pump Diameter of Barrel - State whether they are in efficient working order Yes.

Windlass is Iron Clarke Chapman & Co. **Capstan** Four steam winches forward.

Engine Room Skylights.—How constructed? Teak on iron casings 7ft above shelter deck

What arrangements for deadlights in bad weather? Thick glass bull's eyes in hinged teak covers

Coal Bunker Openings.—How constructed? Plate Coamings How are lids secured? Tarpaulins & battens Height above deck? 12"

Number of **Scuppers**, ~~and number and dimensions of Ejecting Pipes~~ 7 each side from shelter deck; 8 ab.t from upper deck

Ceiling in Holds, thickness and material 2 1/2" G.S. **Ceiling 'tween Decks**, thickness and material 6"x2" G.S. battens.

Cargo Hatchways.—How formed? Steel plates 18" above shelter deck **Hatches**, If strong and efficient? Yes.

State size **No. 1 Hatch** (Forward) 22'-11" x 16'-0" **No. 2 Hatch** 25'-0" x 16'-0" **No. 3 Hatch** 14'-7" x 16'-0" **No. 4 Hatch** 5'-4" x 16'-0"

Number of **Web Plates, Shifting Beams** and **Fore** and **Afters** to each Hatch Two deck web plates in No.s 1 & 2, one ab.t No. 3. 5 Three iron fore and afters in each.

Bulwarks, height above deck and description Iron guard rails & stanchions **No. of Breasthooks** 5 & deck flors **No. of Crutches** 2 & deck flors.

Main Rail, material and size above shelter deck

The above is a correct description.

Builder's Signature (here only) FURNESS, WITHY & CO. LIMITED.

Surveyor's Signature E.B. Chamberness.

Surveyor to Lloyd's Register of British and Foreign Shipping.

Form No. 1B.

per Weak

No.s 5 & 6 Hatches 20'-10" x 16'-0"

Correspondence.—State dates and initials of letters respecting this case (*Reference should be made to any correspondence connected with this case*) 1899:- Sep 13(M), 28(M); Oct 2(M), 13(M), 25(M), Dec 13(E); 1900 - Jan 21(M) 25(M).

Workmanship. Are the butts of plating planed or otherwise fitted? Planed

Is the riveted work properly closed? Yes.

Are the liners between the frames and plates solid single pieces? Yes. Do the holes for riveting plate to frames, butt straps, or plate to plate, &c., conform well to each other? Yes. Are the rivet holes well and sufficiently countersunk in the plate and punched from the faying surfaces? Yes. Do any rivets break into or through the seams or butts of plating? a few

Are the butts of Plating, Stringers, &c., properly shifted and strapped? Yes.

Have all the upper and weather decks been tested as required by the Rules (Sec. 23, par. 24)? Yes. State results of tests Good.

Have all the gutterways been tested as required by the Rules (Sec. 23, par. 25)? Yes. State results of tests Good.

General Remarks (State quality of workmanship, &c.) The workmanship is good and the vessel has been built in accordance with the approved plans (8 in No.) which, together with the foregoing reports are attached hereto. The fore peak has been filled with water to the height of the load line and the collision bulkhead found good. The tunnel has been tested by water and found good.

Drawings
Midship Section
Profile
Pumping Plan
Plan of Midship deep Tank.
Cast Steel Stern
" " Stern Frame
" " Rudder Frame
" " Quadrant & Tiller

a part of the 'tween decks aft has been insulated, this space is divided into 4 separate chambers with a total capacity of 12,000 cubic feet

The Surveyor should state the Number of Report and Name of any Sister Vessel.

PARTICULARS FOR RECORD in the REGISTER BOOK.—Length of Poop - ft., R.Q.D. or Break - ft., Bridge Dk. - ft., F'castle - ft. (in feet and tenths). When the Poop is joined to the B.D., this should be distinctly stated -

No. and Material of Decks (if Iron or Steel) and whether wholly or partially covered with wood, and No. of tiers of Beams (this information is to be given as it should appear in the Register Book) 2 dks (stl), 3 tr. bms, complete shelter deck (stl)

Official No. ; Signal Letters

How are the surfaces preserved from oxidation? Inside Portland cement & paint Outside Paint.

PARTICULARS OF WATER BALLAST.—State whether the Double bottom is constructed on the cellular system or with girders on floors

Where fitted.	*Length. Feet.	Water Capacity. Tons.
Double bottom, aft,	135-5"	307
Double bottom, under Engines and Boilers,	45-0	172
Double bottom, if under Engines only,	160-5"	431
Double bottom, if under Boilers only,		
Double bottom, forward,		910

Where fitted.	*Length. Feet.	Water Capacity. Tons.
Fore peak tank,	-	67
After peak tank,	-	47
Midship deep tank,	29-2"	861
Other tanks, if fitted,	-	-
(If necessary, furnish further information by sketch.) See pumping plan		

* The wells are not to be included in the lengths of the tanks.

State whether the above have been tested as required by the Rules Yes.

Order for Special Survey No. 1787

Date 27th Sept 1899

No. 249 in builder's yard.

Dates of Surveys held while building: 1899 Dec. 18. 1900 Jan. 3. 5. 8. 10. 15. 16. 25. 29. 31. Feb. 6. 7. 15. 21. 26. Mar. 5. 6. 7. 12. 13. 14. 19. 22. 27. 28. Apr. 3. 4. 6. 10. 13. 18. 21. 28. May 2. 4. 9. 10. 11. 12. 16. 17. 18. 23. 25. 29. 31. June 8. 12. 18. July 5. 13. 14. 17. 21. 26. Aug. 13. 23. 28. 30. Sept. 3. 4. 5. 6. 11.

Total No. of Visits 64

The amount of Entry Fee £ 5 : : Fees applied for, 12.9.1900

Special Survey Fee £ 150 : : Received by me, 13.9.1900 per Yes.

Travelling Expenses, if any £ : :

State whether the Vessel has been built under Special Survey Yes.

I am of opinion this Vessel should be Classed ✠100A1 Shelter deck

~~With or~~ without Freeboard, as condition of Class -

Certificate to be sent to W. Hartlepool (ill letter 17.9.00)

E.B. Chamberness.

Surveyor to Lloyd's Register of British and Foreign Shipping.

Committee's Minute FRI. 14 SEP 1900

Character assigned ✠100A1 Steel & Shelter dk. & T.S.M. & W.W.H. (s & w)

The Surveyors are requested not to write on or above the Committee's Minute.

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