

INTERNAL MEMORANDUM

From **TSG/SHIP/IGLS**
 Date **3rd July, 1974.**

To Accounts Department
 (Fee Rendering Section)

Please prepare an account on the following lines:-

Clients name and full address	Burness Corlett & Partners Ltd., Wortington House, Basingstoke, Hants. RG23 8PY.
Description of Survey or Service	Hull plan approval in respect of "Moana Roa"
[†] Dates (Please read note below)	2nd July 1974
Details of fee to appear on account	£200
Expenses	-
Total (excluding V.A.T.)	£200
V.A.T. rate zero% (For Accounts Dept. use.)	Total amount due £200
State allocation of charges	Hull Structures £200

- *Remarks
- ☐ Return to above department for onward transmission.
- ☒ Send direct to addressee.
- ☐ Forward to _____ office for onward transmission.
- ☐ Copy of account required for departmental use.

KG Notes

- [†] First and last dates for Surveys or inspections. Last for other types of Service.
- * Please tick where appropriate.

initials **IGLS**EXT.....

Account number Dated

013884-013889-0019



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